

Constitution of Indian Association of Veterinary Anatomists
(Registered under the societies Registration Act,1860 vide Registration No.Maharashtra 152/83
Nagpur)

1. i)Name	The name of the Association is "Indian Association of Veterinary Anatomists", referred to hereunder as the "Association" or "IAVA".
ii)Aims and Objects	<p>The aims and objects of the Association are defined as under:-</p> <ol style="list-style-type: none"> Promotion and advancement of Veterinary Anatomy, including all its branches such as Gross Anatomy, Histology, Cytology, Histochemistry, Developmental Anatomy, Neuroanatomy, Applied and Surgical anatomy etc.; as it relates to all vertebrates, with special emphasis on animals of Veterinary (domestic and wild life) importance. Encouragement and stimulation to research, education, extension, popularization of Veterinary Anatomy and to promote better understanding of Biological structure of organisms stated under a) above. Establishment of high and uniform standards of Veterinary Anatomy at proper position in educational programmes at all places of teaching and research of Veterinary and Animal Sciences in India. To achieve this, to recommend to all teaching, research and extension institutions, on all appropriate matters concerning Anatomy at all levels. Recommend and ensure allocation of a certain percentage of posts, funds and facilities specifically for teaching and research in Veterinary Anatomy at all Universities and Colleges. Encouragement to fraternity, mutual co-operation and scientific exchange amongst Veterinary Anatomists by way of Publications, symposia, seminars, workshops, exchange visits, meetings etc. Protection of professional rights and interests of its members in respect of career and related opportunities. To uphold the honour and dignity of its members. Encourage the cause of progress and betterment of Veterinary Anatomy and Veterinary Anatomists in India and the world and to strengthen the bridge between Veterinary Anatomists.
2. Address of the Association and its Jurisdiction:	The effective jurisdiction of the Association is geographical territory of the Indian Union as defined by the "Constitution of India". Membership of the Association however is open to any person irrespective of the citizenship or geographical location of the person. The location of office of the Association will be the address of Secretary of the Association at the particular time.

3. Membership:	<p>The Association consists of members who being eligible, applied in prescribed form (Appendix-A)* for membership** and were duly accepted as members. Except in case of Life Members, every other kind of membership will be for a specific period of time and may be renewed for a further specific period of time.</p> <p><i>*as revised(2012)</i></p> <p><i>**Amendment (2012)</i></p> <p><i>applied in prescribed form (Appendix-A) for membership duly recommended by a life Member</i></p>
3-i). Categories of members	<p>The Association will have members belonging to any of the following categories</p> <ul style="list-style-type: none"> a) Chief Patron *and Patron b) Affiliated Member c) Life Member (i)National (ii)Foreign d) Annual Member (i)National (ii)Foreign e) Associate Member <p>Chief Patron *(Amendment 2015)</p>
3-ii) Qualifications for membership and fee	<p>a. Chief Patron *and Patron: Any person, irrespective of his educational qualification may be named as a Chief Patron *and Patron provided such membership is considered beneficial to the interests of the association. A written consent of the person to be nominated as a Chief Patron *and Patron is necessary. The general body, by 2/3 majority on the basis of total membership of the association, through specific resolution nominate a person for specific period as a Chief Patron *and Patron. The total number of patrons of IAVA shall not exceed 5% of the total membership of the association at a given time. However there shall be only one Chief Patron</p> <p>Chief Patron *(Amendment 2015)</p> <p>b. Affiliated Members: Any person or organization, irrespective of his/ its qualifications, may be designated as Affiliated Member provided such membership is beneficial to the IAVA. The affiliated membership will be for a specific period of time and the Executive Committee of IAVA may nominate a person or an organization, by majority, to be, an affiliate member. It is not necessary for the affiliated member to apply for membership nor there is need to obtain approval for affiliate members from the General Body of IAVA. There will also be no membership fee for this kind of membership. Affiliated Members will have no right to vote at any meeting nor will they be eligible to hold any office.</p> <p>c. Life Member</p> <ul style="list-style-type: none"> i. National Life Member:- A person who is resident of India fulfilling all qualifications as under d-i below and who has

paid in one Lumpsum or in not more than 4 monthly installments* the prescribed fee is a National Life Member of IAVA.

***Amendment (2012)**

who has paid in one Lumpsum

- ii. Foreign Life member:- Any person who is not a resident of India and who qualifies to be a Life Member may become a Foreign Life Member of IAVA.

d. Annual member

- i. National: A person who is resident of India, fulfilling qualifications laid down as under, applied for membership in the prescribed form, has been accepted as member and has paid necessary fee for the concerned calendar year is deemed as an Annual National Member of IAVA.
- ii. Foreign: A person who is not a resident of India and has fulfilled all requirements under this regulation (d-i above) is an Annual Foreign Member of IAVA.

- e. Associate Member:- A person who is resident of India, possessing prescribed Qualifications vide f (i) and in addition holds Post graduate qualification in an allied discipline such as Surgery, Gynaecology, Human Anatomy or life sciences awarded by a Statutory body under an act of a Government, has applied for membership in prescribed form and has paid the prescribed fee may be accepted as an Associate Member. *

***Amendment (2012)**

Post graduate qualification in any branch of Veterinary Science /Human Anatomy/Medical Anatomy/ life sciences or M.Sc in Anatomy awarded by a Statutory body under an act of a Government, has applied for membership in prescribed form and has paid the prescribed fee may be accepted as an Associate Member.

- f. Qualifications for Membership Categories c-i, c-ii, d-I and d-ii and e.

A person who possesses:

- i. A degree or diploma in Veterinary Science awarded by a statutory body under an act of a Government and in addition;
- ii. A post-graduate degree or diploma in any branch of Veterinary Anatomy awarded by a statutory body under an

	<p>act of Government. (A person who is duly registered for a course of study leading to such a qualification, may be accepted provisionally as a Annual Member for a period not exceeding 4 years, where after he must apply for membership on regular basis)</p> <p>g. Fees for Membership:</p> <ol style="list-style-type: none"> 1. Application fee for all Rs. 10-00* 2. Annual Membership National Rs. 50-00/- per year with free copy of journal* 3. Annual Membership Foreign \$ 10/- or equivalent per year with free copy of journal* 4. Life Membership National Rs. 400-00/- with free copy of journal*,** 5. Life Membership Foreign \$ 60/-or equivalent with free copy of journal* 6. Associate membership-National (Without journal) Rs. 20-00/- per year, Rs. 50-00/- per year(With free copy of journal) * <p>*Amendments(2012)-</p> <p><i>Application fee for all Rs. 100-00</i></p> <p><i>Annual Membership National Rs. 250-00/- per year with free copy of journal</i></p> <p><i>Annual Membership Foreign \$ 50/- or equivalent per year with free copy of journal</i></p> <p><i>Life Membership National Rs. 2000-00/-** with free copy of journal</i></p> <p><i>**Amendment(2014) restoring Life Membership National to Rs. 1000-00/- with free copy of journal</i></p> <p><i>Life Membership Foreign \$ 300/-or equivalent with free copy of journal</i></p> <p><i>Associate membership-National Rs.1000/- with free copy of journal</i></p>
<p>3-iii) Termination of membership:</p>	<p>a. Any member, including Life Member, may terminate his membership by a written communication to the Secretary; Membership will stand terminated only on payment of all outstanding dues, if any. In case of Life Members, on voluntary grounds or otherwise request for termination of membership may be made but the member will not be entitled for refund of any fee or other amount.</p> <p>b. Any member belonging to categories of National or Foreign Annual Members, whose membership fee is in arrears for more than 2 years will automatically cease to be a member and IAVA is not bound to remind the member about this. A member whose</p>

	<p>membership is thus terminated may apply afresh for membership by paying fresh application fee, in addition to all fee in arrears. His application will be accepted by the Executive Committee provided the member continues to fulfill all requirements.</p> <p>c. If conduct of any member is considered prejudicial against or harmful to the interests of IAVA, the Executive Committee may ask for a written explanation and thereafter decide to obtain a written apology from such a member or suspend his privileges for a limited period until next meeting of the General Body and also recommend to the General Body to terminate the membership of the concerned person.</p> <p>d. The general body of IAVA by a 2/3 majority out of total membership may, by a specific resolution terminate membership of any person. A person whose membership thus terminated will become ineligible for membership of IAVA permanently.</p>																				
3-iv) Rights of members:	<p>Member of all categories will be entitled to participate in all activities of IAVA, attend all meetings, receive all free publications and communications meant for members, vote and hold any office of the association, if not otherwise prevented by any other clause. Members may also move any resolution at any meeting held under auspices of IAVA and seek cooperation and help from IAVA or its members in matters related to the aims and objects of IAVA.</p> <p>The rights and privileges of members are their personal rights and are not transferable. In case of Affiliate members, all rights granted to this category will be available to only, not more than 2 representatives of an organization.</p>																				
4. Executive Committee:	<p>The Executive Committee will comprise of the following sixteen* members.</p> <p>24* members. (Amendment 2015)</p> <table> <tr> <td>i. President:</td><td>One</td></tr> <tr> <td>ii. Vice-president:</td><td>One</td></tr> <tr> <td>iii. Secretary:</td><td>One</td></tr> <tr> <td>iv. Joint Secretary:</td><td>One</td></tr> <tr> <td>v. Treasurer:</td><td>One</td></tr> <tr> <td>vi. Executive Editor:*</td><td>One</td></tr> <tr> <td>vii. Executive Members:</td><td>Five**</td></tr> <tr> <td>viii. Zonal representative:</td><td>One*** for each of the following zones****</td></tr> <tr> <td> a. North Zone – Ludhiana, Hisar, Mathura, Pantnagar and Bikaner</td><td></td></tr> <tr> <td> b. East Zone – Gauhati, Bhubaneshwar, Calcutta, Patna</td><td></td></tr> </table>	i. President:	One	ii. Vice-president:	One	iii. Secretary:	One	iv. Joint Secretary:	One	v. Treasurer:	One	vi. Executive Editor:*	One	vii. Executive Members:	Five**	viii. Zonal representative:	One*** for each of the following zones****	a. North Zone – Ludhiana, Hisar, Mathura, Pantnagar and Bikaner		b. East Zone – Gauhati, Bhubaneshwar, Calcutta, Patna	
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	<p>and Ranchi</p> <p>c. South Zone –Hyderabad,Madras,Tirupati,Bangalore and Mannuthy</p> <p>d. West Zone: Bombay, Parbhani, Anand and Dantiwada</p> <p>e. Central Zone – Nagpur, Mhow, Jabalpur and all other members not included in other zones.</p> <p>*Amendment(2011)</p> <p>vi) Chief Executive Editor: One</p> <p>Amendment(2015)</p> <p>Executive Members: six**irrespective of the Zone</p> <p>Amendment(2015)</p> <p>Two*** for each of the following zones****</p> <p>a. North – J&K, HP, Punjab, Haryana, New Delhi, Uttar Pradesh ,Uttarakhand and Chandigarh</p> <p>b. South – Karnataka, Kerala, Tamil Nadu, Puducherry, Andhra Pradesh, Telangana,Andaman Nicobar and Lakshadweep</p> <p>c. Central Zone – Chhatisgarh, Bihar, Madhya Pradesh</p> <p>d. East – West Bengal, Jharkhand, Orissa</p> <p>e. West Zone – Maharashtra, Goa, Gujarat, Rajasthan, Daman & Diu, Dadar & Nagar haveli</p> <p>f. North East – Assam, Sikkim, Mizoram, Manipur, Arunachal Pradesh, Tripura, Meghalaya, Nagaland</p>
5. Membership of managing Committee:	<p>All these members will be elected by the General Body of IAVA through an election organized by the Election Committee. The term of office of each member of the Executive Committee in one or the other position, would be of 3 years in total. If elections cannot be held for unavoidable circumstances the existing Executive Committee will continue to function in a caretaker capacity. Members who retire from membership of the Executive Committee are eligible for re-election provided no member holds the office for more than two terms or 6 years.</p>
6. General Body Meetings:	<p>General Body: All members, of all categories constitute the General Body of IAVA. The General Body should ordinarily meet once every year but must meet at least once in three years, anywhere in India but not in the same state on two consecutive occasions. The General Body Meeting will be chaired by the President of the Association and by the Vice-President if the President is not present. In case when both of these officers are absent, the Chairman will be elected by the majority of members attending the meeting.</p>

6(i).Editorial Board:	<p>The IAVA will publish a scientific journal entitled Indian Journal of Veterinary Anatomy and the responsibility to edit and publish the journal will rest with editorial Board which will consist of the following members.</p> <ul style="list-style-type: none"> i. Chairman:- President of IAVA (Ex-Officio) ii. Executive Editor:- One * iii. Associate Editor:- One* iv. Members of Editorial Board:- Five * <p>The Executive Editor and five members of the board will be proposed by the Executive Council of IAVA and approved by the General Body. The Associate Editor will be nominated by the Executive Editor.* Members of the Board should preferably be from institution unrepresented in the Executive Council of IAVA.</p> <p>*Amendments(2011)</p> <p>ii)Chief Executive Editor:- One</p> <p>iii)Associate Editors:- two</p> <p>iv)Members of Editorial Board:- eight</p> <p><i>The chief Executive Editor and eight members of the board will be proposed by the Executive Council of IAVA and approved by the General Body. The two Associate Editors will be nominated by the Chief Executive Editor</i></p>
7. Quorum of the Meetings:	<p>At least 2/3 of the total registered members of paid categories will constitute quorum for the General Body Meeting. In the absence of this quorum, meeting will be adjourned for half an hour and then meet without requirement of quorum. No General Body Meeting in which 2/3 members are not present will be able to decide issues for which 2/3 majority is mandatory under constitution. Nonpaying members i.e. Patrons and Affiliated Members will not be eligible to vote on any resolution in the meeting. In case when the vote is equal, the chairman of the meeting has the casting vote, which he may or may not exercise, in addition to his normal vote.</p>
8. Notice of the Meetings:	<p>The General Body meeting will be called by a written notice issued with the signature of President and Secretary of IAVA. A clear notice of 30 days is required and the date on the postal certificate of posting of notice would be taken to calculate the period.</p>

<p>9. i) Power and Duties of the Executive Committee:</p>	<p>a).The Executive Committee may meet as frequently as is necessary but must meet at least once in every calendar year. The Executive Committee shall also meet, in addition, one on the day prior to the General Body Meeting.*</p> <p><i>*Amendment(2012)</i></p> <p><i>The Executive Committee may meet as frequently as is necessary but must meet at least once in every calendar year.</i></p> <p>b).The Executive Committee shall Execute all decisions taken by the General Body.</p> <p>c).Executive Committee will take action to achieve objectives of the Association.</p> <p>d).Executive Committee will receive funds and spend the funds for specific purpose as approved by the General Body, outlined in the budget adopted by the General Body.</p> <p>e).It will hold property, maintain accounts and will represent IAVA in legal matters.</p> <p>f).It may propose and recommend to the General Body to frame, alter and repeal rules, regulations and bye-laws of the Association.</p> <p>g).It may appoint sub-committees other than those constituted under, constitution, for specific purposes.</p> <p>h).Represent the IAVA to Governments, Universities and any other organizations in matters affecting the Association or its members.</p> <p>i).Will appoint and remove salaried staff and servants of the Association. It may enter into contracts with individuals and/ or firms on behalf of the Association</p> <p>j).Will act as steering committee of the General Body to decide agenda, resolutions, papers etc. to be presented to the General Body for action.</p> <p>k).May publish newsletters, journals, monographs, books, etc. on behalf of the Association. For this purpose it may appoint Editor and/or Editorial Board.</p> <p>l).To fill up any vacancy caused to the Executive Council due to resignation, physical or mental inability or death, Executive Committee may nominate person for this unexpired period of vacancy.</p>
<p>ii) Privileges of the Executive Committee:</p>	<p>a.Members of the Executive Committee will be paid actual fare for IInd Class Railway or Bus journey for attending the meetings of Executive Council provided funds permit. Where ever Railway or Bus undertakings permit concession in fare to registered public</p>

	<p>bodies, such concessional fare will only be granted.</p> <p>b.Members of Executive Committee will be paid actual fare for IInd class railway or bus journey undertaken within India for important work in the interest of the Association eg. to call upon authorities in National or State capitals. A prior approval of the Executive Committee will be necessary for such expenditure.</p>
iii) Meeting of Executive Committee:	<p>The quorum for Executive Council meeting is 4 which should necessarily consist of (a) either the President or Vice-president (b) Secretary or treasurer and (c) at least Two members. In view of the All India nature of the association, however, the Executive Committee can transact, business by mail and such business shall be considered , as having been conducted at a meeting provided the documents are affixed with dated signatures of members. For the purpose, Secretary-Treasurer will prepare copies of any proposal or matter and send two copies of each to all members by post. Each member will write his opinions and comments on both copies, mail one back to, the Secretary who after obtaining such documents back from all members (at least from 3 members as indicated under requirement of quorum), the Secretary will include the views expressed in minutes and take all necessary action accordingly.</p>
10.Elections:	<p>Election Committee is a standing Committee of IAVA which will consist of 3 members who are not members of the Executive Committee or any other Committee of IAVA (Exception to this provision is the first Election Committee which will consist of the President, Secretary and one member of ad-hoc Managing Committee of IAVA. The First Election Committee will remain in effect and will function until a regular Election Committee is elected by the General Body Meeting. Members of the election committee will be elected by secret ballot by the general body whenever the meeting of the general body is held. If one member of the Election Committee resigns, the remaining members of the Committee will co-opt a member of General Body to act in the vacancy. Such Co-opted member should not be a member of the Executive Committee. Terms of office of the Election Committee is from the day of its election until fresh election during the following General Body Meeting. The Election Committee will conduct all elections taking place during the period between two meetings of the General Body. The General Body may elect a person on the Election Committee repeatedly and there is no restriction on the number of years a person can work as a member of Election Committee, as long as he remains a bonafide member of IAVA .</p>

11.Funds and Income:	<p>i. The Association will collect funds by way of application fee for membership, fee for membership and any other fee, subscriptions or donations from its members or in their behalf.</p> <p>ii. The Association will collect as subscription or price of its publications and also advertisement fee from advertisers.</p> <p>iii. IAVA will accept grant-in-aid, subsidy endowment, gifts, donations etc. from any Government Associations Organizations, Commercial enterprises, Public or private trusts etc. given for the purpose of helping the aims and objects of the association.</p> <p>iv. The Association will accept contributions, donations, rents, privilege fee, franchise fee etc. from any source as long as such funds are in line with its aims and objectives and are paid legally for the benefit of the association and not to any individual.</p> <p>v. All income and assets of the association will be used solely for the purposes of the association. No remuneration will be paid to any member or office bearer of the association except for some specific services such as secretarial or accounts work rendered by and specifically authorized on travel or other petty expenditure to attend official meetings or in respect of official work of association will be reimbursed from the funds of the association.</p>
12.Accounting Year:	The Gregorian Christian calendar i.e. 1 st January to 31 st December shall be the accounting year of the Association.
13.Power and Duties of Office Bearers:	
i. The President:	<p>a).He / She will act as Chair person at all meetings of General Body and Executive Committee and any other Committee of which he is a member.</p> <p>b)He / She will guide, supervise and control all activities of the Association.</p> <p>c)Shall be responsible to concerned authorities in Governments and other organization on behalf of IAVA.</p>
ii. The Vice-president	He / She shall discharge all, responsibilities of the President in the absence of the President due to resignation illness or death and when ever President is otherwise unable to discharge his responsibility physically.
iii. The Secretary	<p>a) He / She will be incharge of the office of the Association and will conduct all correspondence</p> <p>b) Shall convene meetings of General Body and all committees of the Association. Maintain minutes of all meetings and keep</p>

	<p>correct and up to date rolls of members.</p> <p>c) Shall be responsible for all property and documents belonging to the Association and will maintain them properly. Secretary is responsible to present a document, to the Executive Committee for inspection at one week notice. It will be the responsibility of the Secretary to hand over physically all property and documents to his successor within 2 weeks of election of successor.</p>
iv. Treasurer:	<p>a. Receive money, pass receipts, maintain bank account, transact business with banks and other commercial establishments, maintain accounts, get accounts audited from authorized external auditors and present the statement of account, audited balance sheets and budgets to the General Body Meeting.</p> <p>b. Treasurer is authorized to spend an amount of up to Rs. 250/- at time in the interest of the Association's aims and objectives without prior permission of the Executive Committee. He / She must however obtain either advance or post facto sanction from Executive Committee for all expenditure.</p> <p>c. Treasurer of IAVA jointly with the secretary is authorized to maintain account with cheque book facility with one or more banks, in the name of Indian Association of Veterinary Anatomists and the Treasurer will however have an authority to issue a cheque for an amount not exceeding Rs. 250/- at a time.</p> <p>d. He / She will be responsible and answerable to the Executive Committee and will discharge duties and responsibilities assigned to him.</p>
v. The Joint Secretary:	He / She will, assist the Secretary in discharge of his/her responsibility.
14.Bank Account:	One or more bank accounts in title Name of the Association may be opened in one or more nationalized or Co-operative banks and/or post offices as required. These accounts will be opened, operated and closed jointly by the Secretary and Treasurer jointly on behalf of the Association. While handing over the charge to successor, the Treasurer must close such accounts, if necessary and transfer the balance amount to his successor. In case of death of the Secretary or Treasurer, the accounts will remain frozen until the successor is elected. On a official letter signed by the President of the Association and the newly appointed Secretary and Treasurer, the frozen accounts will be released and become operational in the name of the new Secretary and Treasurer.
15.Amendments:	Any amendment to these Rules and Regulations shall be passed by 2/3 majority decision of the General Body as per provisions of Section 12 of the Society Registration Act, 1860.

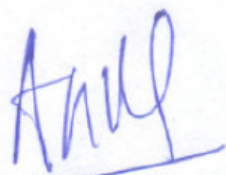
16.Dissolution:	The Association shall be dissolved by the majority decision of 3/5 of the members or the General Body as per provisions of the Section 13 and 14 of the Society Registration Act, 1860.
17.	A list of persons who are members of the Association with the meaning of Section 15 of Societies Registration Act, 1860 will be maintained in the form Schedule VI to the Societies Registration (Maharashtra) Rules 1971 vide rule 6 thereof.
18.	If a change is desired the name or objects of the Association or amalgamation of two or more societies is desired, procedure prescribed in Section 12A of the Societies Registration Act, 1860 will be followed

CERTIFICATE

Certified that this is a true and correct copy of Rules and Regulations of the Indian Association of Veterinary Anatomists.

Place: Mathura

Date: **20-2-2015**


(Ajay Prakash)
 Secretary, IAVA

(Appendix-A)

INDIAN ASSOCIATION OF VETERINARY ANATOMISTS



APPLICATION FOR MEMBERSHIP

To,

The Secretary, IAVA

Sir,

Kindly consider my application for Membership of IAVA under following Category
National Life Member /Foreign Life Member /Annual National Member /Annual Foreign
Member/Associate Member (*Strike off whichever is not applicable*).

Name:

Permanent Address:

Address for Correspondence:

Phone (O)

(R)

Mobile:

Fax:

E-mail:

Date of Birth:

Academic Qualifications:

Degree	Specialization	Name of the Institute	Year of Passing	Class/Grade/ % Obtained
Graduation				
Post Graduation				
Doctorate				
P.G Diploma				
Others				

Experience:

Post	No. of years

Signature of Applicant

Recommendation of the Life Member:

Name with Address:

Life Membership No:

I here by recommend Dr. / Sri _____ for enrollment as Member of Indian
Association of Veterinary Anatomists

Signature of Recommending Member

INDIAN ASSOCIATION OF VETERINARY ANATOMISTS



{ Registration No. MAH/152/83 }
ELECTIONS TO EXECUTIVE COMMITTEE,-----
NOMINATION FORM

Name of the Candidate:

Name of the Position to be contested:

Proposed by
Name:

Signature with date:

Address:

Mobile / Phone No.:
Life Membership Number:

e- mail ID:

Seconded by
Name:

Signature with date:

Address:

Mobile / Phone No.:
Life Membership Number:

e- mail ID:

CERTIFICATE BY THE CANDIDATE

*I hereby accord my consent to contest the position of ----- in IAVA
Executive Committee for a term of three years*

Signature of the Candidate with date
Name of the Candidate:
Address:

Mobile / Phone No.:
Life Membership Number:

e- mail ID: